Join a social purpose organisation led by and for the community, in a Program Coordinator role supporting our school partners to deliver food to students in need.

## About Us:

## Whether it’s everyday emergencies or in times of crisis, Foodbank Victoria is an independent not-for-profit organisation with 90 years’ experience providing food relief to individuals and families experiencing hardship. We are the largest provider of food relief in Victoria, working with a network of over 900 corporate and community partners to source and distribute the equivalent of 18 million meals annually, with the aim of helping to improve the lives of Victorians needing our support.

## Our vision is “healthy food for all Victorians” and we support our people to confidently embody our values of *empowerment, integrity, respect* and *accountability*.

## Staff Benefits:

In addition to working for a high impact not-for-profit organisation and a team passionate about making a positive difference to vulnerable Victorians, we offer the following benefits:

* A positive, inclusive collaborative and supportive team
* Access to salary packaging benefits (which increases your take home pay each fortnight)
* A safe work environment with employee well-being a top priority
* Free and confidential access to our Employee Assistance Program
* A genuine commitment to staff learning and career progression
* Invitations to regular social events and team BBQs
* Access to gym facilities
* Free onsite car parking
* Work-life balance

## About the Role:

We partner with the Victorian Department of Education and Training to provide food and support to schools so they can deliver breakfast clubs and provide lunches and school holiday food supplies for students in need.

This position works with the program team to ensure that participating schools receive guidance, resources and food to successfully deliver our programs.

## About You:

Ideally you will join the team with:

* A shared passion for our vision of healthy food for all.
* A relevant tertiary qualification or aligned work experience in the field.
* Demonstrated stakeholder or account management experience.
* High level written and verbal communication skills.
* A commitment to Foodbank Victoria’s values of empowerment, accountability, integrity and respect.
* Experience in Salesforce (or similar CRM platforms) along with sound administrative skills.

## Selection of Candidates:

Foodbank Victoria strongly encourages applications from all sectors of our community. All candidates will be evaluated on merit and measured against the requirements contained within the position description.

## To apply:

If you share in our vision of healthy food for all and feel you would be a great fit for this opportunity, please submit your cover letter and updated resume to [employment@foodbankvictoria.org.au](mailto:employment@foodbankvictoria.org.au)

You can learn more about our work by visiting https://www.foodbank.org.au/ and a copy of the position description can be found on the “Careers” page of our website.

Please contact Rachel Perkins on 0456 801 966 for additional information or to discuss further.

Applications close **Friday 6th August 2021** however the recruitment process will commence immediately and early applicants will be prioritised.